

**Discovery Charter School  
1100 Camino Biscay  
Chula Vista, CA 91910**

**Board of Directors**  
Regular Board Meeting  
Thursday, February 10, 2022  
5:30pm  
Virtual Meeting

**MINUTES**

---

**I. Opening Procedures**

**A. Call to Order** at 5:32pm

**B. Roll Call**

Members Present: Rochelle Carroll, Terry McKearney, Erin Richison, Morgan Appel, Vikki Castorena.

Members Absent:

Others Present: Principal Neil MacGaffey, Associate Principal Erika Alamo, and MTSS Coordinator Melissa Moreno.

**C. Pledge of Allegiance** led by Principal Neil MacGaffey

**D. Presentation by 6<sup>th</sup> grade students.** Students Eillie Lin, Parker Wasyliv and Nikolas Duncan shared with the Board how the sixth-grade teachers prepared a fun and educational “no backpack week” of camp related subjects due to the cancelation of the sixth grade camp.

**II. Approve Agenda**

*Motion: Appel      Second: Richison      Vote: MCSU*

**III. Approve Minutes from February 10, 2022, Regular Board Meeting**

*Motion: McKearney      Second: Appel      Vote: MCSU*

**IV. Public Comment:** Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

**A. Public Comment – Items on the Agenda:** None

**B. Public Comment – Items not on the Agenda:**

- Teacher/parent Claudia Hernandez expressed her appreciation to the sixth-grade team and administrators for making a memorable “backpack free week” for the students.

## V. Principal's Report

- Mr. MacGaffey reported that unfortunately we have had a large increase in Covid cases the past two weeks. Eleven each week. We now have Covid testing at school on Mondays for those parents who request it. DCS is also planning a Covid vaccine clinic on Saturday, February 19 pending District approval.
- Congratulations to MTSS Coordinator Ms. Moreno, for receiving a \$50,000 grant for DCS PBIS program which will begin next school year.
- DCS facilities were inspected and received a good school rating.
- He recognized the great job Nurse Anabel is doing for our school. In a normal year DCS processes around 350 independent study contracts per year. Thus far from July through January, 2,380 have been processed. This is a team effort between the teachers, students, parents, Ms. Lunetta and Ms. Alamo.
- He thanked staff, parents and neighbors for their patience during the DCS solar system installation and for the third-grade team that made Valentine's Day cards and hearts to place in the neighbors' yards.
- GLAD is in full swing at our school with 27 teachers trained. McGaffey is seeing the evidence in the classrooms which is helping all of our learners, especially English Learners to acquire new vocabulary, lessons, and difficult concepts.
- When we walk into classrooms now, you see lots of small group instruction in most of the classrooms with the help of teachers and RTI staff.
- He also shared pictures of sixth grade students during "backpack free week" and a video of the first and very successful PBIS assembly thanks to coordinators Ms. Moreno, Ms. Orozco and Ms. Kelley.

## VI. LCAP Supplement Report

Mr. MacGaffey presented a report of the LCAP Supplement and Budget Overview for Parents. This report is a midyear report and the final LCAP report will be presented in May, 2022 for approval.

## VII. Approve Revised DCS Board Bylaws

*Motion: Appel*

*Second: McKearney*

*Vote: MCSU*

## VIII. Approve Travel to California Charter School Association 2022 Conference

**Location:** Long Beach, CA

**Dates:** March 14<sup>th</sup>-16<sup>th</sup>, 2022

**Rationale:** To expand knowledge and stay informed on the latest charter school laws, governance, and education policy, and to network with other California charter schools on emerging best practices for educational equity, inclusivity, and student mental health.

**Total Cost:** Registration, lodging, parking, meals, for one-person Principal MacGaffey. Total \$1303.10, not to exceed \$1,400.

**Funding Source:** Title II

*Motion: Castorena*

*Second: McKearney*

*Vote: MCSU*

**IX. Adjourn to Closed Session** – Virtual meeting.  
President Rochelle Carroll recessed to Closed Session at 6:51pm

**A. Conference with Labor Negotiators**

**Agency Designated Representative:** Neil MacGaffey

**Employee Organization:** DCTU

FULL BOARD OPEN SESSION

**X. Reconvene to Open Session** – Virtual meeting.  
President Rochelle Carroll reconvened to Open Session at 8:26pm.

**A. REPORT OUT OF CLOSED SESSION**

Ms. Carroll reported there is nothing to report, and no action was taken.

**XI. Board Announcements**

- Dr. Appel recognized DCS community, staff, and administrators for their dedication and when facing crisis, DCS community pulls together and always comes out the other end successfully. It is the community's responsibility, and he is very proud of all.
- Ms. Castorena thanked admin for the all the information during the principal's report and seeing all the different activities and great things happening at Discovery. She sees students a little bit more at ease, which is appreciated at many homes.
- Mr. McKearney thanked sixth grade teachers for putting all the activities together for the students during the week of camp. The LCAP report was well prepared especially articulating the great things we do at Discovery and in terms of resourcing and the linkage to improvement that we need to make. He is looking forward to seeing how the vaccinations and testing goes to help prevent COVID.
- Dr. Richison appreciates having COVID testing on campus and the frequency of it. She recognized our eye on our students and what they need and when they need it, and the dedication of the staff to look at data and to continue to keep our eyes on students which is our mission.
- Ms. Carroll shares Board members' appreciation of the staff, community, and students. We are blessed to all be on the same page and focusing on our students and their needs. The community rallied hard for the academics, safety, wellness, and health we provide to students and families. She thanked everyone for their hard work, the reports and information that was provided.

**XII. Adjournment:** 8:31pm

*Motion: Appel*

*Second: McKearney*

*Vote: MCSU*

**The next regular meeting of the Discovery Charter School Board of Directors will be on Thursday, March 10, 2022, at 5:30pm.**

---

Rochelle Carroll, Board President

---

Neil MacGaffey, Secretary to the Board